

Approved For Release 2006/11/08 : CIA-RDP54-00216A000100010009-9



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TAB A

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Information

Comptroller

19 February 1952

Director of Training

**AUTHORIZATION TO TRANSFER FUNDS**

This memorandum is intended to follow up your conversation with [ ] of my staff, concerning the matters discussed below.

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As you may recall, budget estimates submitted to you by Office of Training for fiscal year 1953 included in part approximately \$118,000. for the purpose of conducting External Training Programs in order to improve the capabilities of personnel of this Agency. It has now become apparent that at least a part of the Agency's needs in this regard can be better satisfied and more promptly satisfied by a technique different than that originally contemplated. This would be achieved by bringing to the Agency instructors for certain area programs which would normally be available only at one or more universities or specialized educational centers outside the Washington area.

It is apparent that planning and tentative commitments to obtain this objective must proceed without delay if material objectives will be realized in fiscal year 1953. This is apparent upon consideration of the fact that faculties and other experts qualified to conduct the training contemplated, are only available during the months of June through August.

It is not intended that expenditures of 1953 funds would be made or obligated prior to the beginning of the next fiscal year. It is necessary, however, that tentative or conditional commitments be entered into with individuals and/or institutions at the earliest possible date so that if funds are appropriated, security clearances and other administration approvals may have been obtained during this fiscal year, thus permitting the program to be launched without delay in July of the fiscal year 1953. Your concurrence in this matter is requested.

/s/ MATTHEW BAIRD

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Director of Training

29 February 1952

Comptroller

Authorization to transfer funds

1. I have reviewed your memorandum of 19 February 1952 pertaining to the suggested revision of your plans relative to the conduct of External Training Programs included in the 1953 budget estimates in the amount of \$118,000.

2. Inasmuch as the proposed plan was described only very briefly in general terms in the estimates submitted in connection with the 1953 budget and there was an opportunity for only very brief review of the item at the time of your budget hearings, it is believed necessary the project be prepared in sufficient detail and submitted to the Projects Review Committee for its approval. This is in accordance with [redacted] paragraph 3A(2)(b) which provides that PRC shall review all projects "which are described in the budget under broad general authorizations without specific supporting project details." Even if it had been submitted in sufficient detail in connection with the budget, I believe it would still require PRC review in line with the proposed revision of the original plan inasmuch as paragraph (2)(a) of the subject Regulation provides for PRC review of all projects "which involve deviations from and/or additions to detailed budget presentations."

3. It is suggested, therefore, that the proposed project be outlined in detail and submitted to the PRC as soon as possible as a 1953 project. This would provide you with necessary authorization to proceed during the remainder of this fiscal year with the necessary planning in accordance with your desire so that the program could be initiated without delay at the beginning of fiscal year 1953. We will be glad to assist in any way possible in the development of the project for presentation to PRC.

/s/ E. R. SAUNDERS

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